

AWARD NOMINATION FOR STAFF AWARD OF EXCELLENCE

What is the award?

The Staff Award of Excellence was created to recognize and honor unusual dedication and outstanding contributions by a classified staff member to the School of Natural Resources.

Who can be nominated?

Any staff member in the School of Natural Resources can be nominated as long as they did not receive the award the previous year. Staff members are anyone employed under the title of "staff" and can include laboratory technicians, front office personnel, and program secretaries. See Cecily Westphal (BSE 325B, 621-7261, cecily@ag.arizona.edu) if you have questions about a staff member's title.

Who can nominate?

Nomination of candidates for the Staff Award of Excellence may be made by any student, faculty member, or staff member in the School of Natural Resources. For assistance with nominations, see the current chair of the SNR Awards Committee

Information to be provided in the nominating petition:

It is incumbent on the nominator to provide the documentation on the petition. Information recommended is:

1. Name of nominee.
2. Signed petition outlining nominee's contributions in any or all of the following:
 - a. achievement on the job (ability in performing duties, including laboratory activities or management).
 - b. service to the SNR community.
 - c. assistance to students, faculty or visitors to the School.
 - d. contribution towards the effectiveness and efficiency of the School's operations.
 - e. efforts in staff development or affirmative action.
 - f. participation in University related activities, or committees.
3. Supporters' names who are familiar with nominee's qualifying work.

SELECTION PROCEDURE

An Award Committee composed of student, faculty, and staff representatives has been appointed by the School Director. The committee will select the award recipient based on the nomination petitions submitted to the Business Manager. It is possible this award will not be presented annually.